



4500 South 108<sup>th</sup> Street  
Greenfield, WI. 53228  
Phone: 262-432-0228  
www.theridgecc.com

The Ridge Community Church occasionally has full-time and part-time employment opportunities available. **All applicants must have a desire to serve and extend God's grace to others, be gospel minded, and in a committed relationship with Jesus Christ.**

(An Equal Opportunity Employer)

**APPLICATION FOR EMPLOYMENT**

Date: \_\_\_\_\_

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle

Present Address: \_\_\_\_\_  
Street City State Zip

Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

If hired, can you provide proof that you are legally entitled to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

If not, what steps must be taken for you to begin employment lawfully? \_\_\_\_\_

**Employment Desired**

Position: \_\_\_\_\_ Date you can start? \_\_\_\_\_ Desired Salary? \_\_\_\_\_

Are you currently employed? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, may we contact them? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever applied to this organization before? Yes \_\_\_\_\_ No \_\_\_\_\_ When? (year) \_\_\_\_\_

Referred by (if applicable): \_\_\_\_\_

**CHURCH**

Current Church: \_\_\_\_\_ Are you a member? Yes \_\_\_\_\_ No \_\_\_\_\_

Previous Church: \_\_\_\_\_ How Long? \_\_\_\_\_

Did you serve? Yes \_\_\_\_\_ No \_\_\_\_\_ Explain: \_\_\_\_\_

Why did you leave? \_\_\_\_\_

**EDUCATION**

Education	Name   Location of School	# of Years Attended	Did You Graduate?
High School			
College			
Post-College			

Describe any specialty education, training or certification below:

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*(The Age Discrimination in Employment Act of 1987 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age)*

**FORMER EMPLOYERS**

*(List below the last four employers, starting with the last one first)*

Date, Month, Year	Name, Address, Phone # of Employer	Salary	Position	Reason For Leaving
From To				
From To				
From To				
From To				

Which of these jobs did you like the best? In detail, explain why:

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**REFERENCES**

*(Please give the names of three persons **not** related to you, whom you have known at least one year)*

Name	Phone Number	Address	Relationship	Years Known
1.				
2.				
3.				

**In Case of Emergency**

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Name	Relationship	Address	Phone
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**All information in this application is held strictly confidential by The Ridge Community Church’s Staff.**

Bearing these things in mind, would you be willing to submit to a background check? Yes \_\_\_\_\_ No \_\_\_\_\_

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. \_\_\_\_\_  
Initial

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and pertinent information they may have, and release all parties from all liability from any damage that may result from furnishing same to you. \_\_\_\_\_  
Initial

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause. \_\_\_\_\_  
Initial

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## DISCLOSURE

I understand that The Ridge Community Church is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer and compensation to all qualified applicants and employees without regard to age, race, color, national origin, sex, handicap or disability or any other category protected by Federal, State, or local law. As a religious organization, the Civil Rights Act of 1964 exempts The Ridge Community Church discrimination in employment on the basis of religion.

I authorize former and present employers, and professional, work, and personal references listed in the application and any other individuals I may name, to give The Ridge Community Church or its designees any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release such parties from all liability for any damages that may result from furnishing such information to The Ridge Community Church. I also authorize The Ridge Community Church to provide truthful information concerning my employment with it to future employers, and I agree to hold it harmless for providing such information.

I understand that The Ridge Community Church reserves the right, to the extent permitted by law, to require drug and alcohol screening tests of an applicant or an employee either prior to employment or anytime during employment, and I hereby give my consent to any such tests. I consent to the release of the results of any such tests to The Ridge Community Church or its designees. I release The Ridge Community Church and its designees from any and all liability and damages which may result or arise from any drug and alcohol screening tests or the provision of information in connection with such tests.

I understand that this employment application and any other documents are not promises of employment. Should I be employed, I understand that my employment will be on an "at-will" basis. I further understand that if I am employed, I may terminate my employment at any time, with or without advance notice and that The Ridge Community Church has a similar right. I understand that no manager, representative, or agent of The Ridge Community Church has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I agree to be bound by any additional employment standards as set forth in this application, the employee handbook, or agreed to between myself and The Ridge Community Church at the time of hire.

The information given by me on this application and during the interview process is true and complete in all respects, and all information requested in the application and hiring process will be provided on a timely basis. I agree that if the information is found to be false, misleading, or unsatisfactory in any respect (in The Ridge Community Church's judgment), I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I am hired.

I acknowledge that The Ridge Community Church may obtain a criminal history background screening on me for use in connection with my application and, if I am hired, my employment with The Ridge Community Church. I also authorize The Ridge Community Church to obtain this information periodically while I am employed. I understand that individuals with certain conviction records may be disqualified by law or the employer's policies from employment.

This application will be considered "active" for a maximum of one year. If you wish to be considered for employment after that time, you must reapply.

Do not sign until you have read and understood these statements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **STATEMENT OF FAITH**

**(Please read)**

### **About God**

We believe there is one divine being who has existed eternally. He exists and reveals Himself to man in three distinct, equally divine persons - Father, Son and Holy Spirit. While we cannot fully comprehend His divine nature, it is possible for people to know Him. At the beginning of time, God created the entire universe and all its creatures. He continues to exercise His supreme power to sustain His creation. Throughout history He has expressed His desire to be our God and to have a personal, eternal relationship with us. We believe that God loves us and wants what is best for us.

### **About Jesus**

We believe that Jesus is the eternal divine Son of God. He chose voluntarily to be made in human likeness and was conceived by the Holy Spirit and born of a virgin. Although He lived a sinless life He allowed Himself to be executed by crucifixion. His death paid the penalty for the offenses of humanity against God. However, as prophesied, He rose from the dead three days after His execution. After appearing to witnesses on a number of occasions for forty days, He ascended into heaven where He now serves as the Mediator between God and people. We believe that at the end of time He will again visibly return to earth to complete His eternal plan.

### **About the Holy Spirit**

The third person of God is the Holy Spirit. We believe the Holy Spirit dwells in every follower of Jesus. His indwelling presence gives spiritual life to believers and distinguishes them as children of God. The Holy Spirit guides followers of Jesus in understanding and applying God's principles and values. Through the work of the Holy Spirit, followers of Jesus are empowered to live Christ-like lives. The Holy Spirit also equips followers of Jesus with talents and abilities for the purpose of building up God's kingdom.

### **About a Relationship with God**

Our inability to reestablish our relationship with God leaves us dependent on God's mercy. God graciously provided the means to reconcile this relationship through faith in Jesus Christ. Our relationship is re-established when we make a commitment to accept Jesus as God's son and Leader of our lives. Through faith in Jesus Christ, our sins are forgiven, and we receive the gift of the Holy Spirit and eternal life.

Practically speaking, this acceptance is demonstrated through both a private and public commitment. We demonstrate our commitment privately by faith (acting upon our belief that God has the power to save us) and repentance (turning back to God and depending on Him to control our lives). We also publicly express our commitment by confessing our acceptance of God's salvation and submitting ourselves in baptism by immersion.

### **About Being a Follower**

Once our relationship is re-established with God, we naturally want to spend time with Him and know Him better. The Holy Spirit enlightens us as we read God's Word, the Bible, as we communicate with Him in prayer, and as we enter into loving relationships, Biblical community, with other followers of Jesus. In this way we begin to know God more intimately.

As we become acquainted with God we desire to be like Him and please Him. This process of spiritual development motivates us to seek ways to serve God and prepares us to spend eternity in fellowship with Him.

### **About Humanity**

God created humanity to live in relationship with Him. However, the first man and woman were deceived by Satan. They rebelled and chose to be wrongfully independent from God. Their decision alienated them from God. Every human being since that time has suffered the consequences of that rebellion. We all fail to please God and are open to Satan's deception. Our failure to please God, unless a relationship is re-established with Him, results in condemnation under God's judgment and would cause us to spend eternity in hell. Furthermore, there is nothing we can do on our own to reestablish our relationship with God.

### **About the Church**

We believe the church represents Jesus to a needy world. The Bible speaks of the church as Christ's body. It compares it to a living organism, where Jesus is the head. God arranges the parts of the body, followers of Jesus, just as He wants them to be. He gives each follower of Jesus special functions to perform for the good of the body. To remain healthy, the body's members must work together. Each part contributes to the growth and maturity of the body. God works through the church to reconcile a lost world to Himself through Jesus Christ.

### **Acknowledgment**

All applicants and employees are required to adhere to The Ridge Community Church's Statement of Faith to be eligible for hire and in the course of their duties and responsibilities as an employee of The Ridge Community Church.

Do not sign until you have read and understood these statements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE ATTACH THE FOLLOWING ON SEPARATE SHEETS OF PAPER:**

- A recent photo of yourself.
- Explain the details of your coming into a relationship with God including: what your life was like before God, how you came to your decision, if you've been baptized, and what your life is like now. Please keep this no more than 1 page.
- Write one paragraph about what each of the following statements means to you:
  - 1) The Ridge Mission Statement
    - *"To help people find and follow Jesus."*
  - 2) The Ridge Vision Statement
    - *"To create churches that engage unchurched people."*
  - 3) The Ridge Core Values
    - *Giving is greater: "We give generously because God generously gives."*
    - *Faith over fear: "We act on faith, not fear as we follow God's call."*
    - *Be close to the far: "We lovingly invest in those who are far from God."*
    - *Together is better: "We follow God best in community."*